Meeting Report
ISO Technical Committee 188, Advisory Group 1
Paris, France
June 25, 2018

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In attendance were experts from France, Sweden, Canada, Germany, United Sates, the HAS consultants, ICOMIA, and SIS.

The purpose of this group is to discuss the administration of developing and revising ISO standards within TC 188.

1. New HAS consultants – Two consultants have been hired by the EU Commission and will work directly through Ernst and Young. The HAS consultants take the place of the CEN consultant.

    Annex ZA is the document that defines the parts of the ISO standard that can be used for compliance to the RCD. This document will now be completed by the conveners in the WGs and is to be written during the DIS stage. The Indicative Assessments completed by the HAS consultants will be performed at the CD, DIS and FDIS stages. Details still to be defined.

    The HAS consultants asked for copies of all referenced standards from the WGs.

    Standards now have a default transition period of six months. The WGs will need to ask for a longer transition period from CEN BT 69.

    Harmonized standards with minor revisions – ISO is developing a process for the WG convener to provide minor edits to a standard without going through the entire ISO standard review protocol.

    ICOMIA maintains a comments/improvement list.

2. Revision protocol ISO standards - A protocol and justification for revisions is needed before any ISO standard begins its systematic review. CEN needs a list of topics that are to be revised when a standard is opened in order to better track the review process of the standard. To be maintained by the HAS consultants and ICOMIA.

3. ISO is encouraging the use of WebEx in lieu of face-to-face meetings for standards reviews.

ISO 8666, Terminology

1. ISO 8666 Ad Hoc Group Scope – To create a glossary to document and clarify commonly used terms in TC 188 standards. Once completed, it will be placed in a public folder on the ISO website for TC188 use.

2. Glossary of terms – the following terms were defined:

    A. "Accessible"

B. "Can, should, shall, may" are already defined in ISO
C. "Enter the craft"
D. "Habitable space"
E. "Interior space/Interior"
F. "Open to the atmosphere"
G. "Readily accessible"
H. Deleted "must"
I. Deleted "Habitable boat"

3. Summary of actions
    A. Still to be defined: "Normal use of craft"

4. Next action: Next meeting is tentatively set for METS 2018.